

# Paving Superintendent

## Overview

This position will support Concrete Placing Co., Inc.'s paving division. The Superintendents duties include to plan, coordinate and supervise concrete paving field operations and provide technical direction and is responsible for overall quality of work. Candidate will supervise one or more field foreman.

## Responsibilities

- 1) Establish and communicate performance expectations, providing positive and constructive feedback, determining training and development needs and conducting on-the-job training. May conduct Employee Reviews. Make hiring, discipline and/or termination decisions.
- 2) Develops and manages the construction plan for the successful execution of the work. Coordinates the means and methods, manpower, equipment, material resources and subcontractors required to accomplish this plan.
- 3) Accurately record receipt of all material purchases, deliveries
- 4) Prepares the Weekly Progress Report in coordination with the appropriate people. Uses available reports to accurately record receipt of all material purchases, deliveries and manage costs and prepare accurate cost projections.
- 5) Helps prepare the original CPM Project Schedule. Coordinates incremental schedules with the Field Foreman, Subcontractors and other appropriate people for monthly updates.
- 6) Conducts weekly subcontractor coordination meetings. Reviews short duration schedule responsibilities.
- 7) Prepares daily field schedules.
- 8) Reviews the Procurement Schedule. Identifies items which could cause detrimental schedule problems for the project. Researches alternatives for the Project Manager's approval.
- 9) Coordinates the documentation of design conflicts and clarifications with the appropriate owner and company personnel.
- 10) Coordinates and performs the timely completion of all punch lists and develops a schedule as required for the successful turnover to the owner.
- 11) Provides feedback to estimators for use in future bidding or negotiations.
- 12) Supports Company efforts to obtain new work by remaining alert to business opportunities and sharing information with appropriate Company personnel.
- 13) Participates in activities to support the Company's strategic planning efforts and/or improve specific business or construction processes.
- 14) Prepares weekly and monthly project safety meetings to maintain a safe jobsite. Superintendent shall maintain a safe job site by thorough inspection, guidance and strict adherence to the Company Safety Policy, The Occupational Health and Safety Act (OSHA) and any other applicable safety laws to ensure that a safe working condition exist everyone on the jobsite.

## Qualifications

Candidate must have a minimum *1 to 3 years* with supervising concrete paving or *3 to 5 years* paving foreman experience and/or technical training or related experience. Wireless control and surveying is a plus.

Thorough knowledge of all aspects of construction technology, equipment, methods, negotiations, engineering, cost controls, schedules and safety is required. Candidate must have excellent communication, organizational and supervisory skills essential.

**Concrete Placing Co., Inc.** compensation and benefits package is designed to provide a complete package that rewards hardworking, dedicated and reliable employees.

***We provide:***

- Highly competitive wages
- Company paid health insurance
- Pension and profit sharing
- Performance based bonuses
- Paid vacation
- Personal education reimbursement.
- Industry training to improve skills and provide advancement opportunities

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***The Company***

**Concrete Placing Company, Inc. (CPC)** provides concrete paving for various projects from local roads, intersections, interstate highways and airfield paving. We work primarily in the western United States. We provide hands on training and offer the opportunity for advancement. Travel is necessary.

**Concrete Placing Co., Inc.** is an Equal Opportunity/Affirmative Action Employer committed to diversity in our workforce. It is our policy to attract and retain the best-qualified people available, without regard to race, color, religion, national origin, gender, sexual orientation, age, disability or status as a Special Disabled Veteran, Vietnam Era Veteran or other qualifying veteran. Diverse employees/candidates are encouraged to respond.

**Concrete Placing Co., Inc** is a Drug Free workplace. Pre-employment drug testing is mandatory.

Please send resume to: (208) 362-2220 or email to [jobs@cpcboise.com](mailto:jobs@cpcboise.com).